

**Job Title** Access & Engagement Officer (CAO Office -- UNCLASSIFIED)**Job ID** 6084**Location** Fayette County**Full/Part Time**  
**Regular/Temporary****Full-Time**  
**Regular**[Return to Previous Page](#)[Switch to Internal View](#)

## SALARY

The minimum salary is **\$75,306.40 annually**.

This position is not eligible for overtime (exempt); however, the city has a compensatory time leave program for employees that grants leave time for hours worked in excess of forty hours.

Pay Grade 526

## FILING DEADLINE DATE

**The deadline to apply is Monday, November 24, 2025**

## GENERAL DESCRIPTION

The Access & Engagement Officer provides independent leadership on lawful workplace practices, accessibility compliance (including ADA), and consistent employee experience across LFUCG. This is a compliance-forward, behavior-based role designed to foster a professional environment where all employees—and the public—can access services and thrive. The role supports both internal workforce culture and external service delivery, ensuring that LFUCG responds to accessibility concerns with transparency, fairness, and legal integrity. Located in the CAO's Office, this position reinforces strategic oversight, neutrality, and organization-wide influence.

## MINIMUM REQUIREMENTS

- Bachelor's degree in business, public administration, liberal arts, or related field
- Six (6) years of related experience
- Additional years of related education may substitute for years of experience
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## ESSENTIAL FUNCTIONS

- Coordinate and facilitate organization-wide training (e.g., workshops, toolkits, leader briefings) on accessibility, civility, emotional intelligence, and lawful workplace behavior.
- Serve as a neutral advisor and collaborate with Legal, HR, Facilities, and departmental leaders to align practices and compliance with organizational values and accessibility standards
- Coordinate LFUCG's response to ADA-related complaints from residents, including access concerns related to facilities or services. Ensure consistent, timely, and legally compliant resolutions across departments
- Assess workplace and service climate, recommending improvements that support a culture where employees thrive and residents experience fair access
- Support strategic workforce initiatives, including employee retention, change readiness, and improved communication
- Monitor workplace trends, legal updates, and employee/public feedback to propose proactive policy and culture enhancements
- Ensure confidentiality and trust, navigating sensitive issues with discretion and professionalism
- Performs related work as assigned

**HOW TO APPLY**

Submit LFUCG electronic application through [lexingtonky.gov/jobs](https://lexingtonky.gov/jobs) and attach/upload applicable documents to verify your education, training, certification/license(s), or DD214 (for military preference with appropriate discharge) by filing deadline date.

**RESUMES CANNOT BE SUBSTITUTED FOR THE APPLICATION, but are highly encouraged to be attached/uploaded to the application.**

Please note that the section titled "Application Questionnaire" has to be completed every time a new or revised application is submitted. Even if other information is pre-filled, the Questionnaire does not transfer.

**\*\*\*APPLICANTS WHO FAIL TO COMPLETE THE ELECTRONIC APPLICATION IN ITS ENTIRETY WILL NOT BE CONSIDERED FURTHER\*\*\***

**CLOSING STATEMENT**

Lexington-Fayette Urban County Government offers an outstanding benefits package. Links to our most popular benefits are below:

- **Health and wellness benefits:** [lexingtonky.gov/benefits](https://lexingtonky.gov/benefits)
- **Paid and unpaid time off benefits:** [lexingtonky.gov/working/employee-handbook#chapter-4-paid-and-unpaid-time-off-benefits](https://lexingtonky.gov/working/employee-handbook#chapter-4-paid-and-unpaid-time-off-benefits)
- **Direct deposit is required of all employees.**

The LFUCG is an Equal Employment Opportunity (EEO) employer, and as such is committed to nondiscrimination on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation or gender identity in hiring, promotion, discharge, pay and other aspects of employment.

**CONTACT INFORMATION**

For further information, call, e-mail, or visit:

***Division of Human Resources***

200 East Main St.  
Lexington, KY 40507

Phone: (859) 258-3030

Website: [lexingtonky.gov/jobs](https://lexingtonky.gov/jobs)

E-mail: [jobs@lexingtonky.gov](mailto:jobs@lexingtonky.gov)